

To allow us to respond to your request in a timely manner, please complete this form and submit with your completed Customer Assignment data file. Your assignment request is to be sent to RMBS@qbelmi.com with a copy to your QBE LMI account manager.

Letters of assignment of insurance policies can only be prepared after your data file has been verified by QBE LMI. All dates are to be completed as day/month/year.

Lender details

Lender Name:	_____	ABN:	_____
Address:	_____		
Primary Contact:	_____	Phone: ()	Email: _____
Alternate Contact	_____	Phone: ()	Email: _____

Parties to the transaction

To whom should the letter be addressed:

Name: _____

Position: _____

Address: _____

Email: _____

Name of party to whom these insurance policies are to be assigned:

Assignee: _____

Trust details (if applicable): _____

Assignment details

QBE LMI Master Policy (or Policies) under which the loans are currently insured: _____
(List policy numbers)

Letter Required By: _____
(Please allow at least 10 business days)

Expected transaction completion date: _____

The Customer Assignment data file, in QBE LMI format is: Attached To follow

Send assignment letter to: Primary contact Addressee
 Other, please specify: _____

Signed by _____ on behalf of **Lender:** _____ Date: _____
Print Position Signature of authorised person Date signed

QBE LMI Internal Use Only:

1. All loans in the spreadsheet have been confirmed as active under the Master Policy (or Policies) Yes No
If no, details of unconfirmed policies must be provided in a separate annexure to this form

2a. Details in the spreadsheet supplied by the Lender have been reviewed and checked by: _____ *(insert name)*

b. Have all details in the spreadsheet been reviewed and checked by QBE LMI? Yes No
If no, please specify what information has been checked in the space below:

Signed by _____ on behalf of QBE LMI: _____ Date: _____
Print Position Signature of authorised person Date signed